

**WINCHESTER TREE COMMISSION**  
**MINUTES**  
**January 27, 2011**

The regularly scheduled monthly meeting of the Winchester Tree Commission was held on Thursday, January 27, 2011 at 4:00 p.m. in the Conference Room of the Administration Building at City Yards.

Mr. Farris, Chair, called the meeting to order.

Mr. Farris made a motion to approve the November minutes; seconded by Ms. Christen and Ms. Stickley, motion was approved by a 5-0 vote.

**Members present:** Mr. Patrick Farris, Mr. T'ai Roulston, Ms. Kate Christen, Ms. Mary Stickley, and Ms. Donna Downing

**Natural Resources Advisory Board Liaison:** Gerald Crowell

**Members absent:** Ms. Allison Major

**Staff present:** Jim O'Connor, Tim Stern, Tom Denney, and Kelly Feltner

**New Business:**

**a.) Appreciation of the two-term service of Chris Scully**

Mr. Farris said Ms. Chris Scully served two terms on the Tree Commission. He said they were very appreciative of her time and were honored to have her serve as a member.

**b.) Announcement of one vacancy**

Mr. Farris said there is now one vacancy on the Tree Commission. Jim O'Connor said he would like to encourage board members to encourage friends and people they know and let them know about this vacancy.

**c.) Announcement of February appearance by Shenandoah Valley Electric Cooperative**

Mr. Farris said Shenandoah Valley Electric Cooperative will be coming to talk to the Tree Commission about the tree growth regulators to explain how they work and to see if the Tree Commission has any suggestions.

#### **d.) Arbor Day 2011 planning**

Mr. Farris said he would like to plan a tentative date for Arbor Day 2011. Tim Stern said it is usually held on a Friday in April. Mr. Farris said he can not grade the papers this year due to his son being in the 4<sup>th</sup> grade. Ms. Stickley offered to grade the papers this year. Mr. Farris said usually there is a 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place paper for every school and then an overall winner. Ms. Christen suggested the theme for the essay be “The Year of the Forest”.

#### **e.) Consideration of Tree Removal/Trimming requests:**

##### **205 and 209 Fox Drive**

Ms. Stickley made a motion to deny removal and trim as needed for the tree located at 205 Fox Drive; seconded by Mr. Roulston, motion was approved.

Ms. Stickley made a motion to deny removal and trim as needed for the tree located at 209 Fox Drive; seconded by Mr. Roulston, motion was approved.

##### **302 S. Loudoun St.**

Ms. Stickley made a motion to hold removal of the 2 pear trees located at 302 S. Loudoun St. until adopt a tree or replacements are available; seconded by Ms. Downing, motion was approved.

Mr. Roulston made a motion to remove the maple tree located beside 302 S. Loudoun St. and add to the tree planting list; seconded by Ms. Christen, motion was approved.

##### **Across from 529 Handley Ave.**

Mr. Farris made a motion to remove the tree located across from 529 Handley Ave. and add to the tree planting list; seconded by Ms. Christen, motion was approved.

##### **533 Dunlap St.**

Mr. Roulston made a motion to deny removal and trim as needed for the tree located at 533 Dunlap St and add to the sidewalk list; seconded by Ms. Christen, motion was approved.

### **Comments from Members:**

- 1) Mr. Farris said that there will be two projects coming before the Tree Commission very soon. Perry Eisenach from the City and Kevin McKew from Schools, will be talking about the Handley High School grounds adjacent to the part that elopes Valley Avenue. When they get to that part they are going to submit a plan to the Tree Commission that will involve the removal of all the elm trees in front of or facing Valley Ave. The second project is an infrastructure improvement project very similar to Braddock and Cameron, except they are not changing the direction of the street; it is mainly for sidewalk improvement. It will be on Valley Avenue from Jefferson Street to Bellview. The sidewalk repairs will necessitate the removal of some trees, but it also gives the opportunity to plant more trees; especially for the older elms that were planted in the late 1930's. Mr. Farris said there was money set aside for these trees as part of the project. He said that the Tree Commission would walk the street and give their recommendations. Jim O'Connor said that Kevin McKew has also been talking with the Arboretum Society or some similar group for recommendations.
- 2) Mr. Roulston said he attended the last work session and two things came up; Jim Giraytys discussed Valley Air Now which is a group that is looking for continued funding from the city for monitoring of particulate matter of pollution. The second issue about a No Mow Zone Ordinance, which allows people to apply to get their area around their house relieved from mowing the lawn. He said you have to maintain your yard in native vegetation and you have to present a plan for what area this will be in and what native species are going to go there. An overall plan of how you are going to get the native species there and maintain them is also recommended; and then it would be up to the city with the Natural Resources Advisory Board to approve the plan; which would be monitored. He said they are working on the final wording before presenting it to council. Gerald Crowell said the maximum area for this is twenty-five percent of your lawn and is strictly voluntary.
- 3) Gerald Crowell asked about the upcoming February meeting with Shenandoah Valley Electric Cooperative and if they are going to be talking about the tree growth regulators. Mr. Farris and Tim Stern said they would be and would also be open to any other questions.

### **Adjourn:**

With no further business to discuss, the meeting was adjourned.

**CITY OF WINCHESTER  
TREE COMMISSION  
STAFF REPORT FOR NOVEMBER AND DECEMBER 2010  
SUBMITTED JANUARY 27, 2011**

This report is a summary of contractor expenses and an activity listing of trimmings, plantings, removals and stump grindings for the months of November and December 2010.

**EXPENSES REPORT  
(Billings for November and December 2010)**

<b>CONTRACTOR TRIMMINGS:</b>	<b>CONTRACTOR PLANTINGS:</b>	<b>CONTRACTOR REMOVALS:</b>	<b>TOTAL:</b>
<b>\$ 0</b>	<b>\$0</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>

**ACTIVITY REPORT**

<b>TRIMMING:</b>	<b>PLANTINGS:</b>	<b>REMOVALS:</b>	<b>STUMP GRINDING:</b>
Corner of Chestnut and Woodland	7 Replacement trees along the 2-way (Blue Ridge)		
312 Parkway St.	N. W. corner of E. Piccadilly and East Ln.		
205 Roszel Rd.	231 E. Piccadilly St.		
Corner of Patterson and Pleasant Valley	216 E. Piccadilly St.		
Douglas Community Learning Center near Kent St.	214 E. Piccadilly St.		
	210 E. Piccadilly St.		
	206 E. Piccadilly St.		
	200 N. Kent St.		
	306 N. Kent St.		
	221 W. Boscawen St.		
	312 N. Kent St.		
	316 N. Kent St.		
	320 N. Kent St.		
	211 N. Kent St.		
	207 N. Kent St.		
	Across from 204 N. Kent St.		
	112 E. Piccadilly St.		
	203 S. Braddock St.		
	8 E. Cork St. x2		
	7 replacement trees that were planted for Stimulus Grant project (Echo Ridge)		
	226 E. Piccadilly St.		
5 Trees	34 trees	0 trees	0 stump